

# Newark Public Library Board Minutes | 2019

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Date: October 10, 2019

**Call to Order by Joey at 6:09 PM.**

Present: Joey Nicosia, Melissa Correia, Chris Mizro, Russ Harris, Sue Oberdorf

Absent: Deb Barry, Lisa Burley, Dan Bement

**Public Comment:** None.

**Secretary's Report:** Review of minutes. Motion to approve made by Russ, Chris 2<sup>nd</sup>, passed unanimously.

**Treasurer's Report:** Review of abstract. Motion to approve abstracts made by Russ, Chris 2<sup>nd</sup>, passed unanimously. Review of budget report. Motion to approve made by Chris, Russ 2<sup>nd</sup>, passed unanimously.

**Director's Report:** Review of programs and services. Health & Wellness and Humanities NY Reading and Discussion series going well. Melissa had her 2-year employment anniversary on September 13. The construction grant check for the roof project came in. We are waiting for the Village to hire an engineer and bid out the project.

**Committee Report:** none

**Old Business:** none

**New Business:**

\*Oath of Office, Sue Oberdorf - Sue recited her Oath of Office and officially became a board member.

\*2020 holiday closings - Russ made a motion to amend the Personnel Policy regarding holiday closings to read, "The Board of Trustees approves up to 11 paid holidays per calendar year, based on when federal holidays fall on the annual calendar and at the discretion of the director and the board." This change, from 10 to "up to 11" paid holidays allows for closing on all federal holidays, as well as the day before Christmas, depending on when the holiday falls each year. 2<sup>nd</sup> by Chris, passed unanimously.

\*Establish policy review committee - The board determined that a committee is not necessary. The director will review and update policies, then bring them to the board for discussion and approval.

Motion to adjourn is made by Russ, Chris 2<sup>nd</sup>, passed unanimously.

Meeting adjourned at 6:52pm. **Next meeting November 14, 2019 at 6:00 PM.**