Date: January 10, 2019  
**Call to Order by Joey at 6:16 PM.**

Present: Melissa Correia, Russ Harris, Chris Mizro, Lisa Burley, Andrea Jacoby, Joey Nicosia, Tyler Kindron, Alina Palis (via phone)

Absent: Deb Barry

**Public Comment:** none

**Secretary’s Report:** Review of minutes. Motion to approve made by Chris, Russ 2nd, passed unanimously.

**Treasurer’s Report:** Budget report-the library received a $5,000 check from Senator Helming, which will reflect in next month’s budget.

Review of abstract. Motion to approve abstracts made by Andrea, Tyler 2nd, passed unanimously.

**Director’s Report:**

\*Even though December was a light month for classes/events, there was still a good turnout for each of event held.

\*The giving trees were a huge success, and we will be offering this service to the community again next year.

\*Melissa has almost finished all of the staff ‘How are things going?’ conversations/performance evaluations with staff.

\*The library’s long range plan expires at the end of 2019. Melissa has invited Ron Kirsop to attend February’s board meeting to help us start a new plan.

**Committee Report:** None

**Old Business**

\*Treasurer Candidates-Alina spoke with several people to see if they would be interested in the position, but didn’t have anyone with a strong interest. Melissa has an interested candidate. She will reach out to him to set up a time to talk by the next board meeting.

**New Business**

\*Utility Payment Resolution-annual resolution made by Russ to pay necessary utility bills without prior board approval should due dates fall before board can meet to approve them in person. 2nd made by Andrea, passed unanimously.

\*Director Evaluation-discussed some of Melissa’s goals. Chris will review the existing director evaluation form and suggest changes at the next meeting.

\*Fine free and amnesty options-Melissa and Peg will come up with a proposal to present to the board about what they think would work well for our library, will present at a later date

\*Paid holidays-Motion made by Russ to open the Saturday of President’s Day weekend, 2nd by Andrea, passed unanimously. Motion made by Russ to revise current paid holiday policy at the July board meeting, 2nd by Andrea, passed unanimously. A third motion was made by Russ to pay employees their normal number of hours on paid holidays, at the director’s discretion. 2nd by Andrea, passed unanimously.

Motion to adjourn is made by Tyler, Russ 2nd, passed unanimously.

Meeting adjourned at 7:43. **Next meeting February 14, 2019 at 6:15 PM.**