

Date: 10/13/16

**Call to Order by Joey at 6:31 PM.**

Present: Chris Mizro, Shawn McConnell, Russ Harris, Joey Nicosia, Lisa Burley, Andy Chappell, Pete Chambers

Absent: Deb Barry

**Public Comment:** None. Shawn took advantage of this opportunity to introduce the library's new bookkeeper, Heaven Warnica, to the board.

**Secretary's Report:**

Review of report. Motion to approve made by Pete, 2<sup>nd</sup> by Andy, passed unanimously

**Treasurer's Report:**

\*Treasurer Cristi Fowler has resigned as of 9/27/16. The board thanks her for her service and wishes her the best

\*Motion made to give bookkeeper Heaven Warnica view only access to online banking made by Pete, 2<sup>nd</sup> by Russ, passed unanimously

Review of abstract. Motion to approve abstracts made by Pete, 2<sup>nd</sup> by Andy, passed unanimously.

**Director's Report:**

\*annual staff day was held on Columbus Day

\*Maury Strobridge has agreed to negotiate our lease with the clock museum

\*Market Alternatives has offered us an insurance package that would save us about \$2000 compared to our current insurance package with Ely & Leene. Larry DePauw has offered to attend the next board meeting to discuss it with the board.

\*We received the check from the school district, it has been deposited to the savings account

**Committee Report:** Personnel committee was unable to meet with Shawn to discuss his review because Shawn was out due to the birth of his daughter. They will meet on 10/20 to discuss it with him.

**Old Business**

Audit-a fixed asset inventory needs to be done ASAP. Shawn will contact the insurance company and see what they suggest be included in the inventory

**Old Business cont.**

Personnel Policy-Motion to approve Holiday Amendment made by Pete, 2<sup>nd</sup> by Chris, passed unanimously.

**New Business**

\*Reimbursement Policy- tabled until next month

\*Treasurer- The board discussed possible replacements for the treasurer. It was suggested that a written job description should be made detailing what is required of the position. Shawn will work on this and present it to the board

Motion to adjourn is made by Pete, Chris 2<sup>nd</sup>, passed unanimously.

Meeting adjourned at 7:37. **Next meeting November 10 2016 at 6:30 PM.**