

Date: December 8, 2016

Call to Order by Joey at 6:30 PM.

Present: Heaven Warnica, Shawn McConnell, Joey Nicosia, Russ Harris, Chris Mizro, Pete Chambers, Lisa Burley, Andy Chappell

Absent: Deb Barry

Public Comment: none

Secretary's Report: Review of minutes. Motion to approve made by Russ, Pete 2nd, passed unanimously.

Treasurer's Report: We have two accounts at Community, the old operating account and the Tim Johnson fund. The Tim Johnson account will be staying at Community, and the other checking account will be closed out in the near future. Heaven and Shawn will be shopping around for a new credit card to replace the one we have, ideally with a better rate/features. Review of abstract. Motion to approve abstracts made by Russ, Pete 2nd, passed unanimously.

Director's Report:

*Flooring has been chosen for in front of the elevator and should be installed soon.

*The local history collection has been moved to locked cabinets.

*Mold was found in the clock museum's basement storage room, the village will be in to take care of it.

*Krystina will be altering her schedule so she can be out on the floor more to monitor the teen section

*Shawn attended a NYLA workshop, he will give the board a summary of what he learned at the January meeting.

Committee Report:

*Personnel Committee-met to discuss a survey on building morale to compare to last years' survey results.

*Nominating Committee-Treasurer job duties description discussed. The only change the board felt needed be made to the description was adding in how much time the position takes. Motion to approve with changes made by Joey, 2nd by Chris, passed unanimously.

*Finance Committee- will be meeting in the near future to start planning the budget.

Old Business:

*Audit-Market Alternatives is willing to help with making an inventory list for us. They are also willing to store the list off site for us.

*Reimbursement Policy-changes were discussed by the board, being tabled until next meeting so a new draft is made for the board to review.

*Meals and Refreshment Policy-motion to approve policy as is made by Pete, 2nd by Chris, approved unanimously

*Secret Shopper Report-report reviewed. Overall we scored very well, but staff will work toward improving areas where scores were lower.

New Business:

*Personnel Policy-Clarification has been made to the wording in the section regarding paid holidays. Only staff who work every Saturday would be paid holiday pay for observed holiday's falling on a Saturday. Motion to approve amendment made by Pete, 2nd by Russ, passed unanimously.

*Tax Cap Override Resolution-Motion to approve resolution made by Russ, 2nd by Pete, passed unanimously.

Motion to adjourn is made by Chris, Pete 2nd, passed unanimously.

Meeting adjourned at 7:30PM. **Next meeting January 12, 2017 at 6:30 PM.**